

LUCAS COUNTY DATA PROCESSING BOARD MEETING MINUTES

Thursday, October 6, 2011

Voting Members Present:

Pete Gerken, Commissioner
Wade Kapszukiewicz, Treasurer / Lila
Shousher Treasurer's Proxy
Adam Hansen, Recorder's Proxy
Cindy Waldmannstetter, Auditor's Proxy
Kevin Callaghan, Clerk of Courts Proxy

Attendees:

Abby Arnold, Auditor's Office
Bridgette Kabat, Commissioners
Peter Ujvagi, Commissioners

Advisory Present:

Jason Gears, Network Manager, LCIS

Requesting Department**Representatives:**

Wanda Hawk, Court of Appeals of Ohio
Mike Jacobs, BDD
Tom Dodds & Jenny Spalding, Facilities
Dennis Cole, Emergency 9-1-1
Eric Horn, Children Services
Jason Gears, LCIS

Recording Secretary:

Cynthia E. Savage

Cindy Waldmannstetter called the meeting to order. The minutes of the September 1, 2011 meeting were read. Correction made by Jason Gears (LCIS requested 2 Dell PowerEdge R410 and 2 Dell PowerEdge R710). Motion to approve with corrections made by Commissioner Gerken and seconded by Lila Shousher; motion carried.

Purchasing Requests**Court of Appeals of Ohio**

Wanda Hawk presented a request on behalf of Frances King for approval to purchase equipment:

- One (1) Dell PowerEdge File Server
- One (1) TDK Ultrium123 Cleaning Cart
- One (1) Sony 10-Pack LTO3 Ultrium 400-800GB
- One (1) SEP sesam Entry Level Server with online installation service and entry level support.

The estimated cost of the equipment is \$6,868.28. Commissioner Gerken made a motion to approve, seconded by Kevin Callaghan; motion carried.

Board of Developmental Disabilities

Mike Jacobs presented a request for permission to purchase equipment:

- One (1) Paging Expansion System (3 speakers) for Transportation (Total \$845.00)
- Thirteen (13) Viewsonic 19" LED Wide Monitors plus shipping (Total \$1,629.83)
- Three (3) Servers - Windows 2008 Standard, SQL R2 Standard, and SharePoint 2010 Standard (Total \$2,432.68)
- Provider / Development and Web Site hosting per year (Total \$6,140.00)

Total expenditures are estimated at \$11,047.51. Commissioner Gerken made a motion to approve, seconded by Adam Hansen; motion carried.

NOTE: Last month's request for server purchased for \$13,000, not \$24,000 as originally requested.

Facilities

Tom Dodds and Jenny Spalding presented a request to purchase the following:

- One (1) Web based system - Maintenance Edge to replace current work order system from Facility Dude, which includes unlimited training and online support.

Funds for this system are available from Capital Improvements, which were approved in February of 2011. Cindy Waldmannstetter questioned the proposal and upfront costs as well as the maintenance fee, and also requested a copy of the contract agreement. The software is offered with NJPA (National Joint Powers Agreement) pricing which is treated the same as state term pricing and does not require competitive bids.

The estimated cost of the program is \$59,087.05. Commissioner Gerken made a motion to approve, seconded by Lila Shousher; motion carried.

Emergency 9-1-1

Dennis Cole presented a request on behalf of Mike Bayes for approval to purchase the following:

Vendor - Dell Computers

- Ten (10) Dell OptiPlex 790 Desktop Computers (\$8,032.40)
- One (1) Dell Precision M4600 Laptop (\$2,522.66)
- Two (2) Dell UltraSharp Monitors (\$958.40)

Vendor - CDW-G

- Three (3) Cisco 3945E Routers with SmartNet (\$39,390.78)
- Eight (8) Cisco 2951 Routers with SmartNet (\$44,658.40)
- Nine (9) Cisco ENH Etherswitch L2/L3 24 GE POE Port Modules (\$19,858.05)

Vendor - Software House International (SHI)

- Two (2) Microsoft Windows R2 Data Center Licenses (\$3,028.36)

Funds for this purchase are available from the 9-1-1 fund 2071 0710, and the estimated cost of the equipment and licenses is \$118,449.05. Commissioner Gerken made a motion to approve, seconded by Kevin Callaghan; motion carried.

Children Services

Eric Horn presented a request for approval to purchase equipment:

- One (1) Gwava Retain for GroupWise (\$9,600.00)
- One (1) HP 10G Network Card for Switch, GBIC and patch cords (\$7,000.00)
- Twenty-Five (25) Apple iPad 2 with protective case and Bluetooth keyboard (\$16,875.00)
- Five (5) Fujitsu fi-6130 Scanners with VRS Pro, ScanAid Kit and Advanced Exchange Plus Support (\$5,065.00)
- Five (5) OnBase Document Imaging Licenses and Support (\$8,300.00)

Funds for this purchase are available from fund 2050 2110 530100 and were approved by the Board. The total estimated cost of the equipment and licenses is \$46,840.00.

Commissioner Gerken asked that the request be tabled until the next meeting so that new Children Services Board members would have an opportunity to review the budget and requested items.

LCIS

Jason Gears presented a request for approval to purchase the following:

- One (1) Microsoft Windows Server Datacenter Edition - License and software assurance (\$9,085.08)

Lila Shousher made a motion to approve, seconded by Adam Hansen; motion carried.

New Business

Commissioner Gerken requested the minutes reflect that Wade Kapszukiewicz entered the meeting.

IT PROCUREMENT

Cindy Waldmannstetter and Bridgette Kabat provided a policy update to the group. The policy is scheduled to be amended at the October 11, 2011 Commissioners meeting.

Jason and Cindy have tested the checklist forms in a test setting where 3 met the criteria of board exclusion and were approved. The project is scheduled to be fully up and running November 2011, as well as a website that will include all DP Board information.

Organizational Update

Cindy Waldmannstetter informed the Board that 15 applications were received for the Tech Manager position (online job posting) recently vacated by Jason Gears.

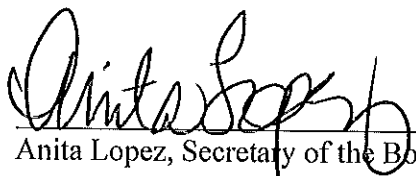
Training for Chris Zimo on VM Ware

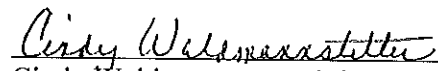
Classes were found for Chris Zimo's VM Ware training / certification at a discount of 50% in comparison to what a consultant would cost (approx. \$7,000.00).

Mobility Request Form

Jason Gears shared a form with the Board that all employees who wish to access GroupWise from mobile or portable devices must complete. The turnaround time for the form to be approved (depending on staffing) should be one day.

Being no further business, Commissioner Gerken made a motion to adjourn, seconded by Kevin Callaghan.


Anita Lopez, Secretary of the Board


Cindy Waldmannstetter, Director, LCIS

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